



Education & Skills
Funding Agency



European Union
European
Social Fund

SPECIFICATION

INVITATION TO TENDER: [ITT_685 and ITT_684]

SKILLS SUPPORT TO THE UNEMPLOYED

DATE: 2021

SPECIFICATION: SKILLS SUPPORT TO THE UNEMPLOYED

DEFINITION OF TERMS

In addition to the Definition contained in Clause 1 (Definitions) of the Contract, in this Schedule 1: Specification & Monitoring the following words shall have the following meanings:

Apprentice: means an employee who works under an Apprenticeship Agreement.

Apprenticeship: means a job for an Apprentice with an accompanying skills development programme. [Further education and skills: Apprenticeships - detailed information - GOV.UK \(www.gov.uk\)](http://www.gov.uk).

Apprenticeship Agreement: means:

- i. an approved English apprenticeship as defined by Section A1 of the Apprenticeships, Skills, Children and Learning Act 2009; or
- ii. an apprenticeship agreement within the meaning given in section 32 of the Apprenticeship, Skills, Children and Learning Act 2009 as it applies in relation to England by virtue of provision made under section 115(9) of the Deregulation Act 2015.

Eligible: means Inactive or Unemployed individuals who are aged 16 or over who meet the Eligibility Criteria and are otherwise eligible to receive the Services.

ESOL: means English for speakers of other languages.

Inactive: means persons currently not part of the labour force (in the sense that they are not Employed or they are Unemployed). Full time students are considered as inactive as they are not available for work.

Participant: means an Eligible individual who receives the Services in the Lot Area in accordance with the Contract.

Regulated Qualifications Framework: means the qualifications framework as detailed at this link:
https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/461298/RQF_Bookcase.pdf.

Traineeship: means a course that includes a work placement. It can last from 6 weeks up to 12 months as is more particularly set out at:
<https://www.gov.uk/government/collections/traineeships--2>.

Unemployed: means persons who are without work, available for work and actively seeking work. Persons considered registered unemployed would be included. Where the period of unemployment is greater than 6 months for a person under 25 years old and

greater than 12 months for those who are 25 years or older are classed as long-term Unemployed.

VCSE: means a non-governmental organisation that is value driven and which principally reinvests its surpluses to further social, environmental or cultural objectives.

PART 1: SERVICE REQUIREMENTS

1. The Contractor shall:
 - a. undertake a robust initial assessment of Participants;
 - b. deliver vocational training which must be regulated units and Qualifications on the Regulated Qualifications Framework; and
 - c. support Participants into higher levels of training and workplace progression.
 - d. ensure that where subcontractors are used they are fully resourced and staffed to perform their elements of the Services.
2. The Contractor shall maintain a physical operational base within the Lot Area throughout the Contract Period and shall otherwise ensure it is able to provide Services to the whole of the Lot Area.
3. The aim of the Services is to deliver bespoke support and training for the Unemployed and the Economically Inactive who are seeking to return to the labour market but are facing skills related barriers. The Contractor will deliver the vocationally related skills needed by local employers.
4. The Contractor shall design and deliver the Services with the aim of improving the employability of Unemployed (including long-term Unemployed) people, so that they can compete effectively in the labour market.
5. The Contractor shall ensure that it is fully resourced to commence delivery of the Services on the Service Commencement Date.

Management and quality assurance

6. The Contractor shall put in place and maintain effective management arrangements throughout the Contract Period. The Contractor's management arrangement shall include (without limitation) arrangements to ensure that:
 - a. the Services are delivered in accordance with this Contract;
 - b. the needs of Participants are fulfilled;
 - c. the Services are delivered to a high quality throughout the Contract Period; and
 - d. effective quality assurance and improvement processes are in place.
7. The Contractor shall ensure that the Services are flexible and responsive to local conditions, the changing economic and political landscape and take into consideration that the Services may need to change during the life of the Contract. The Contractor shall make such changes to the Services as may be required by ESFA from time to time to reflect such changes.

Partnership working

8. The Contractor shall ensure that Services complement and avoid duplication with similar existing provision, including (but not limited to) services offered to Participants by Co-Financing Organisation (CFO), Department for Work and Pensions, National Lottery Community Fund, Mayoral Combined Authority, Education and Skills Funding Agency, local authorities, National Careers Service and the Careers Enterprise Company funded provision.
9. The Contractor shall ensure that the Services are designed to reflect local needs and opportunities and are updated from time to time to respond to changes to local needs and opportunities as well as policy changes.
10. The Contractor shall establish links with and have an understanding of local stakeholder needs and develop strong links with the key stakeholders in their Lot Area.
11. The Contractor shall establish links with Jobcentre Plus and shall ensure that visits to public or private sector employers are made in conjunction with Jobcentre Plus and National Careers Service wherever possible to ensure a smooth, efficient and joined up approach.
12. The Contractor shall co-operate with Jobcentre Plus when working with Jobcentre Plus clients including but not limited to notifying Jobcentre Plus:
 - a. when Participants fail to attend training; and
 - b. of any instances where Participants leave training due to starting work.

Market intelligence and local knowledge

13. The Contractor shall ensure that the Services are designed and delivered to:
 - a. take into account conditions prevailing in the Lot Area as described in Part 4 with respect to the current employment market and the current and future social and economic indicators including labour market intelligence;
 - b. target local skills shortages and gaps within the Lot Area; and
 - c. work alongside any existing skills support structures the Lot Area.

Management information and reporting

14. The Contractor shall develop and operate a management information system which enables the submission of data to the ESFA via the ILR and provides for Supplementary Data Returns.
15. The Contractor shall ensure that all evidence required to support payments is collected and retained in accordance with the Evidence Requirements before the Contractor makes a claim for payment from the ESFA. The Contractor will provide supporting evidence to ESFA on request.
16. The Contractor shall provide LEPs and the ESFA with details of the Regulated Learning and Non-Regulated Activity that is provided by its subcontractors as reasonably requested broken down to the level requested e.g. ward/district.

17. The Contractor shall provide ESFA with a monthly report by the 8th Working Day in each month setting out such performance data as the ESFA may reasonably require including (but not limited to):
- a. Participant and employer data at ward/district level covering the referral source, the Qualifications offered and delivered, the cohorts supported, the employer information, the sector of employer and sector of support provided;
 - b. pipeline activity;
 - c. progress made against the Contractor's profile for delivery of the Services;
 - d. actions that the Contractor proposes to undertake if performance has not met the anticipated profile;
 - e. current and future employer and partner engagement; and
 - f. where the Contractor is providing services under another contract separate returns shall be required in respect of each such contract.
18. The information listed in paragraph 17 is not exhaustive. The ESFA, the LEP and the Contractor shall meet to refine these requirements prior to the Service Commencement Date.
19. The Contractor shall ensure that the Services:
- a. provide Participants with support so that they can compete effectively in the labour market;
 - b. encourage Inactive people to participate in the labour market and to improve their employability;
 - c. address the Basic Skills needs of Unemployed and Inactive people so that they can compete effectively in the labour market; and
 - d. provide support for women who are underrepresented in the labour market, and particularly those who are currently Inactive, to contribute to efforts to reduce the gender employment gap.

Content of the Services: the Participant's journey

Identifying Participants

20. The Contractor shall:
- a. actively promote the Services throughout the whole Lot Area, with particular focus on areas of highest need;
 - b. identify, engage with and recruit Eligible persons to be Participants within the Lot Area; and
 - c. employ such methods of engagement as it considers are best suited to maximise engagement with Eligible persons in the Lot Area.

Eligibility

21. The Contractor shall assess all prospective Participants to ensure that they are Eligible to receive the benefit of the Services. The Contractor shall retain records of all assessments and shall provide them to the ESFA on request in accordance with the Evidence Requirements.

Induction

22. The Contractor shall develop and deliver an induction programme for new Participants which is flexible enough to gain early engagement with them.

Initial Assessment and ILP

23. For each Participant, the Contractor shall:

- a. carry out a comprehensive initial assessment of the Participant's existing skills and needs;
- b. identify gaps in employer requirements and/or opportunities for self-employment and Apprenticeships; and
- c. develop a bespoke ILP for the Participant which takes into account the findings of the initial assessment.

Overcome barriers to engagement

24. The Contractor shall ensure that the Services address any mobility barriers to engagement, including, in particular, with regard to difficulties Participants may have in relation to accessibility to premises and transport. The Contractor shall take reasonable steps to address any such barriers, including (where practicable) by providing support for small groups in areas that are remote or difficult to access.

Provide IAG

25. The Contractor must include the effective use of high quality IAG at all stages of a Participant's ILP. This shall include an overview of the local labour market that will enable Participants to progress into a suitable, sustainable and successful Outcome.

26. The Contractor must provide Participants with advice on vacancies, job search, CV writing and interview techniques and assistance with registering, searching and applying for Apprenticeship vacancies on www.apprenticeships.org.uk.

27. The Contractor shall ensure that the Services:

- a. are flexible to support individual employability and social mobility including roll-on, roll-off, year round, responsive delivery;
- b. accommodates current benefit restrictions/rules where Participants are also claimants; and
- c. is designed to help move people into sustainable work, Apprenticeships or self-employment.

Development and delivery of support and training

28. The Contractor shall ensure that the Services:

- a. are designed to develop and deliver pre-employment support and training, including team working, coaching and mentoring, confidence building and employability training; and
- b. deliver activity that promotes vocational pathways, work experience and volunteering and provide one-to-one mentoring.

29. The Contractor shall ensure that the Services include:
- a. functional skills training, including literacy and ICT (promoting digital competence within the labour market);
 - b. ESOL provision;
 - c. learning programmes for Learners with special educational needs;
 - d. support independence skills for those with learning difficulties; and
 - e. the provision of training to support self-employment where this reflects the aspirations of the Participant being supported and is set out in the Participant's ILP.
30. The Contractor shall support Participants in order to address any personal and social barriers to employment which may include the purchase of tools, travel costs, childcare and the purchase of personal protective equipment if required. The Contractor shall provide such support from the Outcome Payment as out in the Funding Model (Part 3 of this Specification) and no further funding may be claimed by the Contractor or will be provided by the ESFA for such support as is set out in the paragraph.
31. The Contractor shall ensure that any licence costs which a Participant has paid in relation to their training (such as a Construction Skills Certification Scheme (CSCS) card, SIA (Security Industry Authority) Licence) are reimbursed to the Participant. For the avoidance of doubt, such costs are integrated into the Outcome Payment for Participants and no further funding may be claimed by the Contractor or will be provided by the ESFA for such licence costs as are set out in this paragraph.
32. The Contractor shall ensure that:
- a. the Services support sustained engagement, transition and progression through the creation of individual support packages which are appropriate to the particular needs of the Participant;
 - b. all Participants receive regular progress reviews as determined at initial assessment; and
 - c. all Participants receive an exit interview.

Provide Regulated Learning/ Non-Regulated Activity

33. The Contractor shall ensure that each Participant is provided with a bespoke ILP comprising Regulated Learning and/or Non-Regulated Activity in accordance with the needs of the Participant. All learning aims must be identified on LARS and must contribute towards addressing the barriers Participants have.
34. The Contractor may also provide accredited units of learning at Level 3 and above where the qualification has been approved for unitised delivery (up to 15 credits or 150 Guided Learning Hours of a full qualification) and such provision will qualify for funding. Provision may also be funded where these do not lead to a full Qualification in accordance with the ESF Funding Rules. The Contractor must ensure that the activity does not duplicate or undermine national policy, including policy on loans.

Outcomes

35. The Contractor shall use reasonable endeavours to achieve one of the Progression Outcomes for each Participant.
36. The Contractor shall use reasonable endeavours to achieve the Conversion Rates in delivering the Services.
37. In selecting Participants, the Contractor shall take into account and use reasonable endeavours to achieve the ESF programme targets for the supply of the Services priority groups in the percentages set out in Part 2, Table A.
38. The Contractor shall use reasonable endeavours to achieve the number of Participant Outcomes for each of the Outcomes specified in Part 5, Table C.

Engagement with the LEP

39. The Contractor shall, if required by the LEP, but at no additional cost to the ESFA:
- a. work in partnership with the LEP to maximise the impact of the project delivery. Such partnership working may include: undertaking strategic coordination and engagement activity in consultation with the LEP, co-ordinating the gathering of labour market intelligence, developing creative approaches to responding to the skills needs of the LEP’s priority sectors, building capacity and responsiveness of the delivery network, participating in new product development and innovation, employer engagement, supporting progression and the promotion of Apprenticeships; and
 - b. participate in a local steering group including by attending regular steering group meetings and provide relevant management information upon request.

PART 2: PROGRAMME TARGETS

Table A

	Less Developed Area	Transition Area	More Developed Area
Participants over 50 years of age	25%	20%	20%
Participants from ethnic minorities	2%	9%	22%
Participants with Disabilities	38%	25%	25%
Participants without Basic Skills	17%	21%	21%
Participants who live in a single adult household with dependent children	12%	14%	13%
Female Participants	49%	46%	45%

Further information on programme outputs can be found at the following link: [ESF MI Definitions 14-20 version 2 \(publishing.service.gov.uk\)](#).

PART 3: FUNDING MODEL

40. Subject to paragraphs 41 and 42 below, the Contractor shall be paid an Outcome Payment for each Outcome achieved in relation to a Participant as set out in Table B.
41. The Contractor shall only be entitled to an Outcome Payment for one Progression Outcome for each Participant who achieves a Progression Outcome within 28 days of finishing his or her ILP.
42. For each of RQ01 and NR01, the Contractor shall be paid for provision of Regulated Learning and Non-Regulated Activity in accordance with the Funding Rules based on the rates published in LARS. For each unit of Regulated Learning or Non-Regulated Activity the Contractor shall be paid:
- a. 25% of the applicable LARS rate on the Participant starting the unit; and
 - b. 75% of the applicable LARS rate on the Participant completing the unit.
43. The Outcome Payments listed RQ01 and NR01 in Table B are the average cost of learning per Participant. The ESFA expects Participants to be provided with access to whatever provision is required to meet their bespoke needs and the Contractor must manage these outcome charges to ensure these averages are achieved across all Participants for the duration of the Contract.
44. The Contractor shall provide ESFA with the evidence set out in the Evidence Requirements to demonstrate that payment is due in respect of an Outcome Payment. The ESFA will be under no obligation to make payment until it has received such evidence.

TABLE B

Outcome	Outcome Payment	Conversion Rate
ST01 Learner Assessment and Plan	80	
RQ01 Regulated Learning	519	
NR01 Non-Regulated Activity	311	
PG01 Progression Paid Employment (EMP)	600	30%
PG03 Progression Education (EDU)	300	8%
PG04 Progression Apprenticeship (EDU)	600	10%
PG05 Progression Traineeship (EDU)	300	2%

PART 4: LOCAL SERVICE REQUIREMENTS

LOT 8 WORCESTERSHIRE – MORE DEVELOPED

GEOGRAPHY / AREA OF DELIVERY

LEP Background

Worcestershire Local Enterprise Partnership's vision is to build a connected, creative and dynamic economy that delivers increased prosperity for all those who choose to live, work and invest in Worcestershire.

Specifically, by 2025, to have added 25,000 jobs and increased Gross Value Added (GVA) to the regional economy by £2.9bn.

The Service being procured will be aligned with the Worcestershire Strategic Economic Plan, European Structural and Investment Funds Strategy and Worcestershire Employment and Skills Strategy (<https://www.wlep.co.uk/resources/document-library>) and will be delivered to fulfil the people element of the soon to be launched Worcestershire LEP plan for growth. It will also deliver against the skills action plan which aims to realise people's potential and meet the skills needs of local businesses.

Worcestershire LEP, through the Worcestershire Employment & Skills Board, has identified a number of priorities in relation to employment and skills in the county:

- skills and workforce planning- in particular increasing the number of Apprenticeships (especially at levels 3 and 4), developing graduate level opportunities and increasing private sector skills investment;
- strengthening the relationship between education and business- with Worcestershire Employment & Skills Board, we have developed an initiative for Worcestershire's high schools to work more closely with businesses, particularly in relation to work experience opportunities. See the new web portal for more information;
- increasing employability- we are committed to improving the employment prospects of young people and a number of initiatives have been identified through the Employment and Skills Board; and
- supporting the economic recovery.

Worcestershire LEP will work with partners to help deliver the vision set out in the SEP and ensure co-ordinated delivery of consistent, high quality programmes to all targeted client groups across Worcestershire.

ESF investment delivered via Co-Financing Organisations must provide a coherent customer-oriented support programme and delivers social and economic inclusion as a whole.

Local Authorities:

Worcestershire County Council
Bromsgrove District Council
Malvern Hills District Council
Redditch Borough Council
Worcester City Council
Wyre Forest District Council
Wychavon District Council

Key Priorities:

As part of the Services, the Contractor will produce a development plan within 6 months of the contract commencement date, which will be agreed and revised with the LEP/ ESFA. Plans may include research; co-ordination of labour market information; proposals to respond to skills needs of LEP's priority sectors or key sectors in the economy with prior agreement; developing provider responsiveness; innovation and employer engagement. The Contractor will support the on-going implementation of the plan and provide regular updates to the LEP.

The Services provided should be flexible roll-on roll-off.

The Services must provide self-employment support that reflects the needs of Unemployed individuals.

The Contractor will work with the ESF Skills Support for the Workforce contractor who will continue to support their SSU Participants' once they progress into employment where appropriate.

The Contractor must prioritise delivery of meaningful qualifications rather than generic employability training, e.g. certificates and awards in welding, food and drink, lean manufacturing, construction and adult health care, but not customer service and business administration. Where progression is into education, it should be towards full Qualifications.

The Contractor must investigate existing demand for ESOL provision across the LEP area and explore where the Services might be able to augment provision available to the target group and promote participation. The Contractor must provide Services that will be responsive to local demands and business needs including a package of support that will equip Participants to develop the skills and workplace experience required by employers.

The Services must be available across the whole LOT with a focus on the following areas with high levels of workless residents:

- Broadwaters
- Rainbow Hill
- Gorse Hill
- Cathedral
- Pickersleigh
- Greenlands
- Charford
- Abbey
- Batchley
- Winyates
- Oldington and Foley Park

PART 5: FUNDING AND OUTCOMES

45. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.

46. The Maximum Contract Value will be £800,000 based on delivery of Outcomes. The Service Commencement Date is 18 October 2021 and delivery will commence immediately. All activity must be completed by 31 March 2023.

TABLE C

This table provides an indication of the number of Participant Outcomes to be achieved by the Contractor in return for funding of £800,000.

Outcome	Volume of Outcomes	Unit Cost	£
ST01 Learner Assessment and Plan*	528	80	£ 42,240.00
RQ01 Regulated Learning**			£ 384,538.00
NR01 Non-Regulated Activity**			£ 230,722.00
PG01 Progression Paid Employment (EMP)	158	600	£ 94,800.00
PG03 Progression Education (EDU)	42	300	£ 12,600.00
PG04 Progression Apprenticeship (EDU)	53	600	£ 31,800.00
PG05 Progression Traineeship (EDU)	11	300	£ 3,300.00
Total of ESF Specification			£ 800,000.00

*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.

** Payment for RQ01 and NR01 is as set out in paragraphs 38 and 39 of Part 3 Funding Model

PART 4: LOCAL SERVICE REQUIREMENTS

LOT 9 YORK, NORTH YORKSHIRE AND EAST RIDING

MORE DEVELOPED AND TRANSITION

GEOGRAPHY / AREA OF DELIVERY

LEP Background

Key strategic documents which set out York, North Yorkshire and East Riding LEPs ambitions for economic growth are as follows:

- The York and North Yorkshire (YNY) Skills Strategy, [empowering people for a greener, fairer, stronger economy](#) sets out a range of objectives and activities to ensure young

people make quality decisions about education training and careers, employers have the skills to grow inclusive and productive workplaces and communities are empowered by learning and skills that enable everyone to participate fully in society.

- The [ESIF Strategic Economic Plan](#) seeks to address barriers relating to rural isolation which prevents access to initiatives and opportunities that are available in urban environments.
- [The Plan to Reshape the Economy](#) aims to address the economic challenges businesses are continuing to face as a result of Covid-19 and focuses on stimulating growth over the next 12 to 18 months, accelerating a transition towards a carbon negative economy.
- The [YNY Labour Market Analysis 2021](#) explores the regional challenges and opportunities for skills.

Whilst YNY has a generally healthy socio-economic profile with below average unemployment and higher than average skills attainment, there are pockets of deprivation which are evident in urban areas such as York, Harrogate and the coastal strip including Scarborough and Whitby. These areas have lower levels of attainment in skills, higher levels of unemployment and score high on indices of deprivation.

The impact of COVID-19 however, has resulted in the claimant count in YNY more than doubling with retail and hospitality sectors being hardest hit. In response to COVID-19, the [Plan to Reshape the Economy](#) prioritises support for the newly Unemployed to get back into work as well as support for those furthest from the labour market.

The ESIF strategy focuses on key sectors for the LEP area. These are:

- bio-economy (including agri-tech, bio-renewables, food manufacturing);
- engineering;
- construction;
- health and social care;
- visitor economy;
- VCSE; and
- low carbon sectors- the LEP has set an ambitious vision to become England's first carbon negative region.

Agri-tech, bio renewables and food manufacture drive growth, however, there are substantial shortfalls in worker numbers in sectors which account for a large proportion of total businesses in the LEP area. These include health and social care, the visitor economy and construction. This shortfall necessitates action to ensure all our businesses can recruit and retain an optimum workforce and ensure our economy continues to grow.

The ageing workforce in important sectors such as engineering requires action to address the shortfall in skilled labour especially as significant economic opportunities such as offshore wind, the potash mine and increased construction projects gather pace. There is also a need to address the gender imbalance of too few women in STEM related careers and there is an under representation of men in the care sector.

**More Developed Area
Local Authorities:**

The Service must be delivered in the entire More Developed Area of:

- North Yorkshire County Council
 - Craven District Council
 - Hambleton District Council
 - Harrogate Borough Council
 - Richmondshire District Council
 - Ryedale District Council
 - Scarborough Borough Council
 - Selby District Council
- City of York Council

Key Priorities:

The Service must be accessible across YNY, in particular where rural isolation presents an additional barrier to entering the job market and where pockets of deprivation are evident in urban areas such as York, Harrogate and the coastal strip including Scarborough and Whitby.

The Services should include provision which addresses skills needs in the following priority areas:

- agritech;
- biorenewables;
- food manufacture;
- visitor economy;
- health and social care;
- engineering;
- construction;
- VCSE; and
- low carbon.

The Services must take into account the local labour market and deliver skills that directly relate to job opportunities.

Priority Groups

The Service must be accessible to Participants where rural isolation presents an additional barrier to entering the job market. In addition, the Service will be expected to provide innovative provision for the following priority groups:

- People aged 50+
- Unemployed (including long-term Unemployed) and Inactive
- Females
- Lone parents
- Those with a Disability or health problem (physical and/or mental)
- Ex-offenders
- Participants without Basic Skills
- Returners to the job market
- Care Leavers

The Contractor must commit to attend and provide relevant management information for a local steering group. The Contractor must ensure that a representative from the York, North Yorkshire and East Riding LEP is invited.

Transition Area

Local Authorities:

- East Riding of Yorkshire Council

Key Priorities:

The Service must be accessible across East Riding, in particular where rural isolation presents an additional barrier to entering the job market and where pockets of deprivation are evident in urban areas such as Withernsea and Bridlington.

The Service must include provision which addresses skills needs in the following priority areas:

- agritech;
- biorenewables
- food manufacture;
- visitor economy;
- health and social care;
- engineering;
- construction;
- VCSE; and
- low carbon.

The Service must take into account the local labour market and deliver skills that directly relate to job opportunities.

Target Group

The Service must be accessible to Participants where rural isolation presents an additional barrier to entering the job market. In addition, delivery must provide innovative provision for the following:

- People aged 50+
- Unemployed (including long-term Unemployed) and Inactive
- Females
- Lone parents
- Those with a Disability or health problem (physical and/or mental)
- Ex-offenders
- Participants without Basic Skills
- Returners to the job market
- Care Leavers

The York, North Yorkshire and East Riding LEP requires development of and participation in a local steering group. Where this is required, the Contractor must commit to attend and provide relevant management information.

PART 5: FUNDING AND OUTCOMES

More Developed Area

47. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.

48. The Maximum Contract Value is £393,525 based on delivery of Outcomes. The Service Commencement Date is 18th October 2021 and delivery will commence immediately. All activity must be completed by 31 March 2023.

TABLE C

This table provides an indication of the number of Participant Outcomes to be achieved by the Contractor in return for funding of £393,525.

Outcome	Volume of Outcomes	Unit Cost	£
ST01 Learner Assessment and Plan*	260	80	£ 20,800.00
RQ01 Regulated Learning**			£ 189,078.00
NR01 Non-Regulated Activity**			£ 113,447.00
PG01 Progression Paid Employment (EMP)	78	600	£ 46,800.00
PG03 Progression Education (EDU)	21	300	£ 6,300.00
PG04 Progression Apprenticeship (EDU)	26	600	£ 15,600.00
PG05 Progression Traineeship (EDU)	5	300	£ 1,500.00
Total of ESF Specification			£ 393,525.00

*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.

** Payment for RQ01 and NR01 is as set out in paragraphs 38 and 39 of Part 3 Funding Model

Transition Area

49. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.

50. The Maximum Contract Value will be for £174,487 based on delivery of outcomes. The contract start date is 18th October 2021 and delivery will commence immediately. All activity must be completed by 31 March 2023.

TABLE D

This table provides an indication of the number of Participant Outcomes to be achieved by the Contractor in return for funding of £174,487.

Outcome	Volume of Outcomes	Unit Cost	£
ST01 Learner Assessment and Plan*	115	80	£ 9,200.00
RQ01 Regulated Learning**			£ 84,367.00
NR01 Non-Regulated Activity**			£ 50,620.00
PG01 Progression Paid Employment (EMP)	34	600	£ 20,400.00
PG03 Progression Education (EDU)	9	300	£ 2,700.00
PG04 Progression Apprenticeship (EDU)	11	600	£ 6,600.00
PG05 Progression Traineeship (EDU)	2	300	£ 600.00
Total of ESF Specification			£ 174,487.00

*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.

** Payment for RQ01 and NR01 is as set out in paragraphs 38 and 39 of Part 3 Funding Model

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